



INTERNATIONAL  
**SPORTS SCIENCE + SPORTS MEDICINE  
CONFERENCE 2011**

NEWCASTLE UPON TYNE, ENGLAND. 18–20 AUGUST 2011

ISSSMC 2011

## EXHIBITION BOOKING FORM

Company Name (used in Conference Literature): .....

Contact Name: Mr/Ms/Miss/Mrs/Dr/Prof .....

Job Title: .....

Invoice Address: .....

.....

..... Tel: .....

Fax: .....

Email: .....

### SELECT YOUR PACKAGE:

- |  |                      |                 |
|--|----------------------|-----------------|
| <input type="checkbox"/> <b>3m x 2m</b> (manned)           | £1000 + VAT          | quantity: ..... |
| <input type="checkbox"/> <b>3m x 2m</b> (unmanned)         | £900 + VAT           | quantity: ..... |
| <input type="checkbox"/> <b>2m x 1.5m</b> (manned)         | £700 + VAT           | quantity: ..... |
| <input type="checkbox"/> <b>2m x 1.5m</b> (unmanned)       | £600 + VAT           | quantity: ..... |
| <input type="checkbox"/> <b>Additional Space</b>           | £300 + VAT per metre | metres: .....   |
| <input type="checkbox"/> <b>Shell Scheme</b> (if required) | £50 + VAT per metre  | metres: .....   |

Fee includes Exhibitor Teas, Coffees, Lunch and access to Welcome Reception.

- |   |            |                 |
|---|------------|-----------------|
| <input type="checkbox"/> <b>Programme Advertising</b> (Half Page) | £150 + VAT | quantity: ..... |
| <input type="checkbox"/> <b>Programme Advertising</b> (Full Page) | £250 + VAT | quantity: ..... |

Name(s) of all attending exhibitors (for conference badges): .....

.....

.....

The exhibition space will be located in the Conference Welcome and Reception Area. This is adjacent to the catering facilities where the delegates take refreshments. Tables and chairs will be provided, but other facilities will be available on request.

- I have read and understand the terms and conditions of the ISSSMC 2011 conference exhibition space booking.

**SIGNED:** ..... **DATE:** .....

I enclose a cheque/banker's draft/BACS Remittance Advice for the full amount of £..... as payment for the ISSSMC exhibition space.

### Please return completed and signed form with the correct remittance to:

ISSSMC, C/O Roberts & Partners, 3 The Oaks, Causey Hill, Hexham, Northumberland NE46 2PZ (UK).

Tel: +44 (0)1434 605 324. Email: [angela@roberts-partners.co.uk](mailto:angela@roberts-partners.co.uk). Web: [www.isssmc.com](http://www.isssmc.com)

#### Terms & Conditions

##### Payment

All bookings of exhibition space is supplied on a first come first served basis following receipt of deposit payment.

##### Payment Schedule

The booking of exhibition packages will be confirmed on receipt of the completed booking form plus payment for the cost of the total package. All bookings will be acknowledged with booking confirmation.

Payment should be made in Pounds Sterling by:

- Cheque or bankers draft drawn on a UK bank made payable to 'ISSSMC C/O Roberts & Partners'
- By bank transfer: for bank details, please contact the Conference Exhibition Coordinator Angela Roberts ([angela@roberts-partners.co.uk](mailto:angela@roberts-partners.co.uk))

##### Cancellation Charges

Notification of exhibition package cancellation must be made in writing and received on or before the following dates:

- Prior to 10th July payment will be refunded less £200 (plus VAT) administration fee
- After 10th July payment will no longer be refunded.

The organisers reserve the right to alter the floor plan and relocate stands at their discretion.